

SCOPE OF WORK – Digital Infrastructure Maintenance

ORGANIZATION DESCRIPTION

The Astraea Lesbian Foundation for Justice (Astraea) is the only philanthropic organization working exclusively to advance LGBTQI human rights around the globe. We support brilliant and brave grantee partners in the U.S. and internationally who challenge oppression and seed change. We work for racial, economic, social, and gender justice because we all deserve to live our lives freely, without fear, and with dignity. The first grantmaker to hundreds of organizations, Astraea plays a catalytic role for LGBTQI groups across the globe. Our grantmaking, capacity strengthening, philanthropic advocacy, and media and communications programs promote and support the work of lesbian, trans, intersex and LGBTQI organizations to challenge oppression, promote justice and claim rights.

PROJECT OVERVIEW

We are seeking a service provider to maintain and service a digital infrastructure that was built and customized for Astraea's activist gatherings. We currently run a series of services in a bare metal server hosted by Hetzner in Germany. Each individual service is hosted in a separate virtual machine using kvm virtualization. The services form the online infrastructure used in a series of events that happen both online and in person. This online infrastructure was developed, deployed and maintained by an organization which will no longer be performing these tasks.

We are looking for a provider willing to take over the maintenance behind this infrastructure, be it where it sits now or migrating it to a new location. The ideal provider will prioritize values around free/libre and open source software (FLOSS), and the confidentiality, safety, and privacy of users. We also understand that this might require changes in one or more of the tools and technologies currently being used.

The current bare metal server is hosted in Hetzner and offers the following services:

- Bigbluebutton
- Nextcloud+OnlyOffice
- Drupal
- Mattermost
- haproxy
- firewall
- LDAP
- Borg backups

We see this contract as a partnership to ensure that Astraea is able to organize with activists across the world in secure, participatory, and meaningful ways. Right now, the organization caring for the infrastructure performs all updates and maintenance needed as well as user support and user admin tasks. Ideally, we are looking for a provider willing to handle all these functions, but understand that not all groups will be able to take on this function as well. The online infrastructure size and use changes depending on a couple of factors. During an event it might have up to 100 active users, but between events it can become very quiet with only a handful of active users.

Astraea hopes to begin using the infrastructure beginning April 2025 for virtual gatherings with activists in a particularly sensitive contexts.

TIMELINE

We'd like to begin with a one-year contract to ensure this partnership is a good fit for Astraea and for the team, and has the potential for renewal based on available funding.

ADDITIONAL CONSIDERATIONS

Given the secure nature of this convening, all data, documents, names, discussions, or other information are confidential and must not be disclosed to any person except as authorized by the Astraea Foundation.

TO APPLY

Please submit a one-page letter of interest with your expected rates to Raviva Hanser at rhanser@astraeafoundation.org by April 11th, 2025.